

**City Of Coon Rapids  
Chicken Permit Application**

Please identify the location and size of the coop and run on a scaled site plan drawing that shows lot lines, existing structures and any other relevant information. Include also a sketch of the coop and run.

Site Address for Chickens: \_\_\_\_\_

**Applicant**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

*Note: Rental properties and properties located within a home ownership association require written consent from the property owner and/or association management.*

**Property Owner Information (if different from applicant)**

Owners Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

**Coop/Run Information**

Number and Breed of chickens: \_\_\_\_\_

Dimensions of chicken coop (length, width, height): \_\_\_\_\_

Dimensions of chicken run (length, width, height): \_\_\_\_\_

Description of exterior materials for the coop and run: \_\_\_\_\_  
\_\_\_\_\_

Do you plan to build a portable coop?    Yes    No    Anticipated date of chicken arrival?

**DATA PRACTICES RIGHTS ADVISORY:** As an applicant for a Chicken Permit from the City of Coon Rapids, you are being asked to provide information about yourself and your chickens which will be used by City Staff and City Council. The purpose of this request for information is to meet the standards set forth by City Code and allows City Staff and City Council to reasonably regulate chickens and to provide public health, safety, and general welfare for the City of Coon Rapids. If you choose not to provide all or parts of the data requested, it may diminish the possibility of the City appropriately evaluating the application and may delay in issuing of the permit. The data you provide is defined by Minnesota State Statute 13.41 (Minnesota Government Data Practices Act) as Licensing Data. While in other settings the data requested may be classified as "Private" or "Confidential", Subdivision 4 makes application data for licenses "Public". Your original application and data supplied, and the record of the action taken regarding your application by the City will be placed on file at the City. This information may be subject to review in accordance with the provisions governing Public Data set forth by the Minnesota Government Data Practices Act.

I have read and understand the Data Practices Rights Advisory and I solemnly swear the foregoing statements in this application are true and correct to the best of my knowledge. I certify that the above named person has paid the appropriate fee to the City Treasurer as required by City Code Section 6-100 and has complied with the requirements of said Code necessary for obtaining this license. Failure to comply with such conditions will constitute a violation of the provisions and grounds for cancelation of the permit and/or administrative fines. I understand this is not a permit, but an application for a permit.

\_\_\_\_\_                       \_\_\_\_\_                      Date: \_\_\_\_\_  
Applicant's Printed Name                      Applicant's Signature

For Office Use                      \*\*\* Supplement to chicken permit must be attached to this application\*\*\*

Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Review Date:

Notes:  
Staff Signature:

### SUPPLEMENT TO CHICKENS PERMIT

**RETURN THIS SIGNED & DATED SUPPLEMENT WITH APPLICATION**

**Your permit application must include:**

- The chicken permit application form and permit fee of \$105**
- A site plan of the lot, indicating:**
  - Lot lines and dimensions of lot
  - Property address
  - All existing structures (house, detached garage, shed, well, etc.)
  - Location and dimensions of chicken coop and run
  - Distances between the lot lines and proposed placement of coop and run
  - Distances between any buildings/structures and proposed placement of coop and run
  - Proposed portable coop locations
- A sketch of the proposed coop and run**
- FYI – if you plan to provide a heat source or light to the coop, an electrical permit will be needed.**

### **REQUIREMENTS FOR KEEPING OF CHICKENS (6-702)**

- No more than four chicken hens are permitted to be maintained on one property.
- Keeping of roosters is prohibited.
- Food materials must be stored in closed metal containers to avoid pests.
- Food shall not be allowed to accumulate around feeders, runs or coops and must be removed to avoid rodent and vermin
- All premises on which chickens are kept or maintained shall be kept in a clean, sanitary and healthy manner from filth, garbage and any substances and all droppings and body excretions collected weekly. All waste must be properly disposed of or composted.
- Slaughtering and processing of the chickens on the property is prohibited.
- Chickens must not be housed in a residential house or in an attached or detached garage, except chickens under the age of six weeks for brooding purposes.