



**2011
CIVIC CENTER SERVICES & RENTAL FEES
11155 Robinson Drive, Coon Rapids; 763-767-6522**

	<u>Mon-Thurs</u>	<u>Friday/Sunday</u>	<u>Saturday</u>	
BANQUET ROOMS				
Resident	355	550	745	
Non-resident	410	640	845	
CIVIC ROOMS A & B:				
Coon Rapids Civic, Athletic & Public	100	(2)	550	(1)
Coon Rapids Non-Profit	180 (3)	400	550	
Resident	180	400	550	
Non-resident	220	475	630	
Per hour in addition to above	70	65	75	
Auditorium-style set-up	110	110	110	
With beer/wine, add	525	525	525	
KITCHEN	75	75	80	
Hourly rate of Police Officer if past closing	75	75	75	
TRAINING ROOM:				
Coon Rapids Civic, Athletic & Public	40 (2)	(2)	115	(1)
Coon Rapids Non-Profit	100	75	115	
Resident	100	75	115	
Non-resident	115	90	135	
Per hour in addition to above	35	25	35	

- (1) AM rentals until 2:00 p.m. are at \$55/hour for all or portions of Civic A, B and Training, to a maximum of \$165.
- (2) \$55/hour for all or portions of Civic A, B and Training, to a maximum of \$165.
- (3) Fee applies to fund raisers and banquets requiring the use of the kitchen. All other uses are at the minimum fee of \$55 for Civic Rooms A and B.
- (4) 25% discount allowed if available 45 days or less from date of event.

The rental includes:

- Weekday rental rates are based on a four-hour reservation. Civic Rooms A and B can be reserved separately. For the rate, divide the quoted rates by two plus \$10.

City of Coon Rapids 2009 Fee Schedule

- Weekend rental of the banquet rooms (Civic and Training rooms) are based on a nine hour reservation. These rooms will be rented as a package unless available up to 45 days before the requested ate.
- The rental of Civic Rooms A and B may be restricted to one week night per month.

Conference Rooms:

Rental rates:

Coon Rapids Civic, Athletic & Public	No Charge
Coon Rapids Non-Profit	No Charge
Resident (Monday – Thursday)	\$40 for first four hours + \$15 each additional hour
Resident (Friday – Sunday)	\$60 for first four hours + \$15 each additional hour
Non-resident (Monday – Thursday)	\$50 for first four hours + \$15 each additional hour
Non-resident (Friday – Sunday)	\$75 for first four hours + \$15 each additional hour

Damage Deposits: Due one month prior to event.

\$500 for Banquet Rooms
\$250 for Civic Rooms A & B
\$175 for Civic Room A or B
\$75 for Training Room
\$50 for Conference Rooms

Available for additional fees:

Chocolate Fountain	\$20; replacement cost \$50
Coffee makers*	\$10
Coffee Servers	\$3/item; replacement cost \$15/item
Gas Grills	\$20 each
Ice Votives	\$.50/each; replacement cost \$2/item
LCD projector, DVD/VCR	\$155
Lighted Arch	\$25
Microphone*	\$10
Mirror Squares	\$1/each; replacement cost \$5/item
Napkins	\$.45 each
Piano	\$50
Pitchers	\$1/item; replacement cost \$5/item
Plates, Coffee Cups, Goblets	\$.50/item; replacement cost \$5/item
Projection Screen*	\$5
Punch Bowls	\$5 each; replacement cost \$40/item
Rope Lighting	\$10
Salt and Pepper Shakers	\$1.50/set; replacement cost \$4/set
Slide or Overhead Projector*	\$5
Small TV/VCR*	\$5
Tablecloths (round and 8')	\$4.50 each
White Board Easel, Regular Easel*	\$5
Wooden Arch	\$10

* Civic, Athletic and Public Organizations exempt