

Owner/Landlord Participation

Your decision to join other rental property colleagues in the Housing Choice Voucher (HCV) Program will make a difference in providing affordable housing in the Twin Cities' region. This program is historically the most successful, cost-effective and efficient way to assist individuals and families whose incomes are not sufficient to keep pace with rental costs. Providing the affordable housing in the region cannot occur without you. You offer the rental units. The HRA offers the Housing Choice Voucher Program. Let's work together to make this happen.

The following are the steps to begin renting with a Section 8 HCV participant:

- Section 8 participant expresses an interest in the available rental unit.
- The landlord screens the prospective tenant to determine if they are a suitable tenant. The HRA does not screen tenants. However, to assist you in your efforts, the HRA provides the last two known addresses of assisted tenancy.
- Tenant supplies owner with "Request for Tenancy Approval" (RTA) form for completion. The RTA form is supplied by the Section 8 participant and is an inquiry of the rent amount, mailing address for payment, address of the unit, utility responsibility, etc.
- Tenant returns completed RTA by the 15th of the month.
- HRA "approves" rent and tenancy
- HRA or City Inspector schedules and performs housing quality standards inspection. HRA staff prepares leasing and contract documents and mails to the owner for signature.
- Owner reviews documents, signs and returns to the HRA.
- Upon return of necessary contract documents and passed inspection, the HRA issues rent assistance payment to owner.

HousingLink can help market vacancies for free to owners listing units within rent limits. Visit www.housinglink.org Click on "Landlords" to learn more. Call HousingLink Landlord Services at 612-520-9233.