HOW TO APPLY

The City of Coon Rapids only accepts employment applications when there is an open job posting. However, you can complete a job interest card for a position, and the City will notify you when an application period is announced for the job you are seeking.

Visit www.coonrapidsmn.gov and search for the “Job Interest Card” to be notified about future Paid-On-Call positions.

The Coon Rapids Civil Service Commission is responsible for creating a roster of eligible candidates, which is typically effective for two years. Paid-On-Call Firefighters are hired from this eligibility list. When necessary, the duration of the roster varies.

PROCESS

The current employment process involves an online job application, taking a written aptitude test, physical agility test, oral interviews, background check, and psychological evaluation. Depending on the total number of applications received, prospective candidates may or may not be invited to continue with the next phase of the hiring process.

For more information about the Coon Rapids Fire Department, visit www.coonrapidsmn.gov

Community strength... for generations

CoonRapidsFireMN  763-767-6429
THE COMMUNITY

Coon Rapids is the tenth largest metropolitan suburb with a population of 62,726. Located approximately 12 miles north of Minneapolis, Coon Rapids is the gateway to the northern part of Minnesota. With over 24,000 housing units, a wide variety of housing options are available.

The City is 23 square miles and offers many recreational opportunities for all to enjoy! From neighborhood parks, outdoor ice rinks and softball and baseball fields, to a municipal golf course, splash pad and 40+ miles of hiking and biking trails, there’s something for everyone! Riverdale Regional Shopping area also offers a variety of shopping options, conveniently located off of Hwy 10.

PAID-ON-CALL FIREFIGHTERS

The City conducts external recruitment for Paid-On-Call Firefighter (POC) positions. POC Firefighters are an essential part of the firefighting team. This position can lead to a promotion of a career position. Career firefighter positions are filled by the active POC staff. POC responsibilities include responding to structure fires, emergency rescue calls, station staffing during peak call volumes and attending regular bi-monthly training to maintain and strengthen skills. You can expect to devote an average of 10-20 hours per month to training and responding to calls while working as a Paid-On-Call Firefighter.

REQUIREMENTS

A High School diploma or equivalent is required. Applicants must be at least 18 years old. Appointed individuals must meet the department’s ten-minute drive time residency requirement. Candidates cannot be an active member of any other fire department while serving on the Coon Rapids Fire Department. Probationary members will be required to attend the Anoka County Fire Training Academy as part of their probationary period. Candidates with previous experience may be exempt from this requirement on a case-by-case basis.

THE FIRE DEPARTMENT

The Coon Rapids Fire Department is dedicated to preserving life and property for the citizens of Coon Rapids. The department is responsible for fire suppression and emergency medical response, extrication, hazardous material, fire inspections, public fire safety education, daycare and group home inspections, plan review, water flow testing and fire origin and cause investigations.

The department is made up of 31 career and 20 paid-on-call firefighters, plus one full-time administrative secretary. The department responds to an average of 6,200 calls per year which averages out to 17 calls per day.

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