



Community strength... for generations

## Facilities Maintenance \*After Hours\* Emergency Procedure

**In case of a Building Maintenance Emergency please follow the steps below.**

**Typical emergency repairs might include:** No hot water, no heat, water leaking, no electrical power in building, lockout, clogged drains etc.

- **Step 1) Call Public Works on-call at 763-238-3158**
- **Step 2) Contact City Facilities Division Kim Krueger at 763-344-1592**  
If no answer, call **Dzevad Mahmutovic** at 763-242-1223  
If no answer, proceed to Step 3.
- **Step 3) Call the Contractor directly** from the Contractors List below:

### Contractors List

- **Phasor Electric** (electrical issue)  
763-780-3401
- **NAC** (HVAC, plumbing issue)  
651-490-9868
- **Jeff's SOS** (drain issues)  
612-721-5413
- **Russell Security** (lock issues)  
763-682-1253
- **Pro-Tec Design** (card accesses issues)  
763-553-1297
- **HM Cragg** (generator issue)  
952-224-5474
- **Chris Gate Services** (motorized gates)  
612-414-5278