

<b>EVENT NAME:</b>	<b>EVENT DATE:</b>	<b>ORDER DATE:</b>
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**Linen Guide:**

60" Round Guest Tables use 81" Square or 90" Square linens (guest count divided by 8 = number of guest tables).

30" x 6' Service/Buffer Tables use 52" x 90" linens.

30" x 8' Service/Buffer Tables use 52" x 114" linens.

36" Card Tables use 52" x 52" or 62" x 62" linens.

2 week notice is required for table linens. Tablecloths and napkins are not kept in stock.

<b>LINENS – 2 week notice req.</b>	<b>COLOR</b>	<b>\$ EACH</b>	<b>QUANTITY</b>	<b>\$ TOTAL</b>
52" x 52" Square	<input type="checkbox"/> White <input type="checkbox"/> Ivory <input type="checkbox"/> Beige <input type="checkbox"/> Black	\$4.50		
62" x 62" Square	<input type="checkbox"/> White <input type="checkbox"/> Beige	\$4.50		
90" x 90" Square	<input type="checkbox"/> White <input type="checkbox"/> Ivory <input type="checkbox"/> Beige <input type="checkbox"/> Black <input type="checkbox"/> Maroon	\$4.50		
81" x 81" Square	<input type="checkbox"/> White	\$4.50		
52" x 90" Rectangle (6' Table)	<input type="checkbox"/> White <input type="checkbox"/> Beige	\$4.50		
52" x 114" Rectangle (8' Table)	<input type="checkbox"/> White <input type="checkbox"/> Ivory <input type="checkbox"/> Black	\$4.50		
Napkins	<input type="checkbox"/> White <input type="checkbox"/> Ivory <input type="checkbox"/> Beige <input type="checkbox"/> Black <input type="checkbox"/> Maroon <input type="checkbox"/> Gray <input type="checkbox"/> Yellow <input type="checkbox"/> Purple <input type="checkbox"/> Royal <input type="checkbox"/> Forest <input type="checkbox"/> Peach <input type="checkbox"/> Rose <input type="checkbox"/> Seafoam <input type="checkbox"/> Orange <input type="checkbox"/> Chocolate <input type="checkbox"/> Gold <input type="checkbox"/> Pink <input type="checkbox"/> Red	\$0.50		
Skirting	White (Limit of Two 17' Lengths)	\$25.00		
Wedding Backdrop - Indoor	White w/Twinkle Lights	\$100.00		

<b>TABLE DÉCOR</b>	<b>COLOR</b>	<b>\$ EACH</b>	<b>QUANTITY</b>	<b>\$ TOTAL</b>
Candle Votive	Clear	\$0.50		
Mirror Square	Silver	\$1.00		

<b>SERVICEWARE</b>	<b>COLOR</b>	<b>\$ EACH</b>	<b>QUANTITY</b>	<b>\$ TOTAL</b>
Coffee Maker	Chrome	\$10.00		
Coffee Server	White Plastic	\$3.00		
Punch Bowl	Clear Glass	\$5.00		
Salt & Pepper Shakers	Clear Glass	\$1.50/set		
Water Pitcher	Clear Plastic	\$1.00		

<b>DINNERWARE</b>	<b>COLOR</b>	<b>\$ EACH</b>	<b>QUANTITY</b>	<b>\$ TOTAL</b>
Coffee Cups	White China	\$0.50		
Goblets	Clear Glass	\$0.50		
Place Setting - Dinner Plate, Fork, Knife and Spoon	White China Plates, Stainless Flatware	\$1.50/set		
Plate – Dessert	White China	\$0.50		
Plate – Salad	White China	\$0.50		

<b>DISPLAY</b>	<b>COLOR</b>	<b>\$ EACH</b>	<b>QUANTITY</b>	<b>\$ TOTAL</b>
Projector & Screen		\$50.00		
Easel	White	\$5.00		

