City of Coon Rapids
Manufactured Home Permit Application

Applicant is: □ Current Homeowner □ Home Buyer □ Dealer □ Realtor □ Installer □ Other: ______________________

Current Homeowner/Home Buyer

Name: ______________________________________
Address: ____________________________________________ Unit #: ______________________
City: __________________________ State: __________ Zip: __________ Phone: ____________________________
Email Address: ____________________________ Cell: ____________________________

Dealers/Realtors/Installers/Other

Name: ______________________________________ Contact Person: ____________________________
Address: ______________________________________ ____________________________ City: __________ State: __________ Zip: __________ Phone: ____________________________
Email: ____________________________ Fax: ____________________________

Home Details (all fields are required)

Model Number or Name: ____________________________ Year: ____________________________
VIN: ____________________________ Body Color: ____________________________
Width: ____________________________ Trim Color: ____________________________
Length: ____________________________ Skirting Type & Color: ____________________________

☐ Change of Ownership - Required items listed below:

☐ Permit Application □ Seller’s Code Compliant Checklist □ Park Manager Approval Form

☐ Installation - Required items listed below:

☐ Permit Application □ Park Manager Approval Form □ Mechanical Permit for gas service connection □ Electrical Permit (by a licensed contractor only) □ Site Plan Including deck, stairs, landing locations (Deck permit is required) □ Tip-up Roof Design □ Yes □ No (Framing Inspection Required) □ Skirting Materials and Ventilation Amount and Methods Design □ Engineered Frost Depth Footing Design OR Engineered At Grade Slab □ Manufacturer's Support Layout and Spacing Design (home and site specific) □ Manufacturer's Anchoring Specifications (home and site specific) □ State Seals A-1 ____________ S-1 ____________________________
□ Data Sheet Roof Load Zone □ Data Sheet Wind Load Zone □ Data Sheet Heating/Cooling Zone

Permit becomes void if inspection is not scheduled within 30 days of application. Permits issued and inspections made by the City are a public service and do not constitute any representation, guarantee, or warranty, either implied or expressed, to any person as to the condition of the building or conformance to applicable construction codes. The undersigned acknowledges that this application has been read and that the above is correct and agrees to comply with all the ordinances and laws of the City of Coon Rapids.

Applicant’s Printed Name: ____________________________ Date: ____________________________
Applicant’s Signature: ____________________________

Fee schedule is online at: coonrapidsmn.gov/696/Permit-Fees
11155 Robinson Dr, Coon Rapids, MN 55433
763-767-6476 Office, 763-767-6573 Fax, buildinginsp@coonrapidsmn.gov