

**City of Coon Rapids**  
**Manufactured Home Permit Application**

OFFICE USE ONLY

Address: \_\_\_\_\_ Permit # \_\_\_\_\_

Applicant is:  Current Homeowner  Home Buyer  Dealer  Realtor  Installer  Other: \_\_\_\_\_

**Current Homeowner/Home Buyer**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Unit #: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell: \_\_\_\_\_

**Dealer/Realtor/Installer/Other**

Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_  
Number and Street Name City State Zip

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Contractor License# \_\_\_\_\_

Email: \_\_\_\_\_ Fax \_\_\_\_\_

**Home Details (all fields are required)**

Model Number or Name: \_\_\_\_\_ Year: \_\_\_\_\_

VIN: \_\_\_\_\_ Body Color: \_\_\_\_\_

Width: \_\_\_\_\_ Trim Color: \_\_\_\_\_

Length: \_\_\_\_\_ Skirting Type & Color: \_\_\_\_\_

**Change of Ownership - Required items listed below:**

Permit Application  Seller's Code Compliant Checklist  **Park Manager Approval Form**

**Installation - Required items listed below:**

- |  |   |
|--|---|
| <input type="checkbox"/> Permit Application  | <input type="checkbox"/> Engineered Frost Depth Footing Design <u>OR</u>  |
| <input type="checkbox"/> <b>Park Manager Approval Form</b>   | Engineered At Grade Slab  |
| <input type="checkbox"/> Mechanical Permit for gas service connection                                | <input type="checkbox"/> Manufacturer's Support Layout and Spacing Design |
| <input type="checkbox"/> Electrical Permit (by a licensed contractor only)                           | (home and site specific)  |
| <input type="checkbox"/> Site Plan   | <input type="checkbox"/> Manufacturer's Anchoring Specifications          |
| Including deck, stairs, landing locations  | (home and site specific)  |
| <b>(Deck permit is required)</b>   | <input type="checkbox"/> State Seals                                      |
| <input type="checkbox"/> Tip-up Roof Design <input type="checkbox"/> Yes <input type="checkbox"/> No | A-1 _____ S-1 _____   |
| <b>(Framing Inspection Required)</b>   | <input type="checkbox"/> Data Sheet Roof Load Zone                        |
| <input type="checkbox"/> Skirting Materials and Ventilation Amount and                               | <input type="checkbox"/> Data Sheet Wind Load Zone                        |
| Methods Design   | <input type="checkbox"/> Data Sheet Heating/Cooling Zone                  |

Permit becomes void if inspection is not scheduled within 30 days of application. Permits issued and inspections made by the City are a public service and do not constitute any representation, guarantee, or warranty, either implied or expressed, to any person as to the condition of the building or conformance to applicable construction codes. The Undersigned acknowledges that this application has been read and that the above is correct and agrees to comply with all the ordinances and laws of the City of Coon Rapids.

Applicant's Printed Name \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_