

# City Of Coon Rapids Chicken Permit Application

Please identify the location and size of the coop and run on a scaled site plan drawing that shows lot lines, existing structures and any other relevant information. Include also a sketch of the coop and run.

**Site Address for Chickens:** \_\_\_\_\_

## Applicant

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

*Note : Rental properties and properties located within a home ownership association require written consent from the property owner an association management.*

## Property Owner Information (if different from applicant)

Owners Name : \_\_\_\_\_ Phone : \_\_\_\_\_

Address : \_\_\_\_\_ City/State/Zip : \_\_\_\_\_

## Coop/Run Information

Number and Breed of chickens : \_\_\_\_\_

Dimensions of chicken coop (length, width, height): \_\_\_\_\_

Dimensions of chicken run (length, width, height): \_\_\_\_\_

Description of exterior materials for the coop and run : \_\_\_\_\_

Do you plan to build a portable coop?    Yes    No    Anticipated date of chicken arrival?

**DATA PRACTICES RIGHTS ADVISORY:** As an applicant for a Chicken Permit from the City of Coon Rapids, you are being asked to provide information about yourself and your chickens which will be used by City Staff and City Council. The purpose of this request for information is to meet the standards set forth by City Code and allows City Staff and City Council to reasonably regulate chickens and to provide public health, safety, and general welfare for the City of Coon Rapids. If you choose not to provide all or parts of the data requested, it may diminish the possibility of the City appropriately evaluating the application and may delay in issuing of the permit. The data you provide is defined by Minnesota State Statute 13.41 (Minnesota Government Data Practices Act) as Licensing Data. While in other settings the data requested may be classified as "Private" or "Confidential", Subdivision 4 makes application data for licenses "Public". Your original application and data supplied, and the record of the action taken regarding your application by the City will be placed on file at the City. This information may be subject to review in accordance with the provisions governing Public Data set forth by the Minnesota Government Data Practices Act.

I have read and understand the Data Practices Rights Advisory and I solemnly swear the foregoing statements in this application are true and correct to the best of my knowledge. I certify that the above named person has paid the appropriate fee to the City Treasurer as required by City Code Section 6-100 and has complied with the requirements of said Code necessary for obtaining this license. Failure to comply with such conditions will constitute a violation of the provisions and grounds for cancelation of the permit and/or administrative fines. I understand this is not a permit; but an application for a permit.

x \_\_\_\_\_ x \_\_\_\_\_ Date : \_\_\_\_\_

Applicant's Printed Name

Applicant's Signature

For Office Use

\*\*\* Supplement to chicken permit must be attached to this application \*\*\*

Approved \_\_\_\_\_ Denied \_\_\_\_\_  
Review Date: \_\_\_\_\_

Notes:  
Staff Signature:

## **SUPPLEMENT TO CHICKEN PERMIT**

RETURN THIS SIGNED & DATED SUPPLEMENT WITH CHICKEN PERMIT APPLICATION

Your Chicken Permit Application must include:

- The Chicken Permit Application form and permit fee of \$110**
- A site plan of the lot. indicating:**
  - Lot lines and dimensions of lot
  - Property address
  - All existing structures (house, detached garage, shed, well, etc.)
  - Location and dimensions of chicken coop and run
  - Distances between the lot lines and proposed placement of coop and run
  - Distances between any buildings/structures and proposed placement of coop and run
  - Proposed portable coop locations
- A sketch of the proposed coop and run**
- FYI - if you plan to provide a heat source or light to the coop, an electrical permit will be needed.**

### **REQUIREMENTS FOR KEEPING OF CHICKENS (6-702)**

- No more than four chicken hens are permitted to be maintained on one property.
- Keeping of roosters is prohibited.
- Food materials must be stored in closed metal containers to avoid pests.
- Food shall not be allowed to accumulate around feeders, runs or coops and must be removed to avoid rodent and vermin
- All premises on which chickens are kept or maintained shall be kept in a clean, sanitary and healthy manner from filth, garbage and any substances and all droppings and body excretions collected weekly. All waste must be properly disposed of or composted.
- Slaughtering and processing of the chickens on the property is prohibited.
- Chickens must not be housed in a residential house or in an attached or detached garage, except chickens under the age of six weeks for brooding purposes.
- No chickens may be kept or raised in a manner to cause injury or annoyance to persons or other animals on other properties in the vicinity by reason of noise, odor, or filth.
- Dead chickens must be disposed of according to the Minnesota Board of Animal Health rules which require chicken carcasses to be disposed of as soon as possible after death, usually within 48 to 72 hours.

### **CHICKEN COOPS AND RUNS (6-703)**

All persons keeping or maintaining chickens must have a chicken coop to house the chickens and a chicken run.

• **Coop Requirements:**

- \* Be fully enclosed, wind proof, and have one square foot of window to 15 square feet of floor space.
- \* Constructed with architecturally appropriate building materials including exterior grade siding and either a metal, composite or shingled roof, or in the alternative, coop shall be purchased from commercial source that constructs structures specifically to be used as coops for chickens.
- \* Comply with current zoning and building codes.
- \* Coop shall be fully enclosed to prevent any escape by the chicken or entrance by migratory birds.

• **Run Requirements:**

- \* Fence around the run enclosure shall be securely constructed with mesh type material.
  - \* Protective overhead netting to keep chickens separated from other animals
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- Total area for coop and covered run is limited to no more than 60 square feet.
  - Coop and run must be located only in the rear yard.
  - Coop and run shall be located at least 10 feet from side or rear lot lines.
  - Coop and run shall be at least 30 feet from an adjacent property's primary residence.
  - Coop and run must be located at least 50 feet from any well.
  - Coop and run must be located more than six feet from the primary structure or any accessory structures on the property.
  - Chickens must not be allowed to free range unless rear yards are completely fenced in.
  - Coop and run must be removed and site restored if keeping of chickens is discontinued for more than 12 months.

*The undersigned hereby applies for a chicken permit and acknowledges receipt of a copy of City Ordinance Chapter 6-700; acknowledges the provisions of the Chicken Code have been reviewed; and attests the subject premises will be operated and maintained according to the requirements contained therein, subject to applicable sanctions and penalties. The undersigned further agrees the subject premises may be inspected by the compliance official as provided in Chapter 6-700 of said ordinance.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date