

Final Plat Review Submittal Checklist

- Land Use Application form and fee
- The following number of copies of project plans:
 - Three (3) sets of full sized copies of the final plat (minimum scale 1"=100' and no larger than 24" x 36")
 - Three (3) sets of full sized copies of the final grading, drainage and erosion control plan (minimum scale 1"=100' and no larger than 24" x 36")
 - Three (3) sets of full sized copies of the final utility plan (minimum scale 1"=100' and no larger than 24" x 36")
 - One (1) set of 11" x 17" reductions
 - All submitted hardcopy plans and graphics shall be provided on a CD in .pdf format
- Owners statement
- Mortgage certificate
- Title opinion

PROJECT PLANS

Final Plat

- proposed subdivision name: vicinity map; names, addresses, telephone numbers of owner, developer, surveyor and/or engineer, contact person; preparation date
- legal description of the property
- subdivision boundary line survey
- lot boundaries and number; lot dimensions, angles, bearings
- block boundaries and numbers
- streets (name and right-of-way width)
- public easements (location, dimensions and purpose)
- location and description of monuments
- location of rivers, streams, lakes, ponds
- park dedications

Final Grading, Drainage and Erosion Control plan to include:

- same information as preliminary grading, drainage and erosion control plan, but revised to reflect City review comments

Final Utility Plan to include:

- same information as preliminary grading, drainage and erosion control plan, but revised to reflect City review comments

Other information as required by the Community Development Director to process the application.

Questions? Contact City Planner, Scott Harlicker at 763-767-6452 or sharlicker@coonrapidsmn.gov