

EXTERIOR SITE WORK INFORMATION

Certain structures and improvements, whether due to their size, height, or other characteristics, do not require a Building Permit. However, they are still required to meet certain zoning regulations such as setbacks, dimensional requirements such as width or height, and other structural features. In an effort to help inform residents of appropriate zoning regulations, to ensure the aesthetic and safety needs of the community, and to check compliance with applicable zoning regulations, an Exterior Site Work Permit is required for the following improvements:

- Fences or Retaining Walls (see Fences & Walls Handout for more information)
- Accessory Building less than 200 square feet in size (see Garages & Sheds Handout for more information)
- Platforms/Decks less than 30 inches in height and not attached to house (for decks attached to the house and/or more than 30 inches, see the Deck Handout)
- Patios
- Driveway, Off Drive Parking Areas (see Driveway & Off Drive Parking Handout for more information)
- Landscape Ponds 24 inches or less in depth and 120 square feet or less in size (see Swimming Pools, Hot Tubs, Ponds & Spas Handout for more information)
- Rain gardens
- Swimming pools 24 inches or less in depth and 5,000 gallons or less in volume (see Swimming Pools, Hot Tubs, Ponds & Spas Handout for more information)

An Exterior Site Work Permit application must include the completed application and a site plan that includes the following information:

- property lines with dimensions
- easements
- wetlands
- existing buildings and other improvements on the property with dimensions
- street right-of-ways and trails/sidewalks
- location of proposed building/fence/deck/driveway/wall/pond with dimensions and setbacks

Upon approval of your Exterior Site Work Permit, you will receive a permit card. Please display the card in a location that is visible from the street while completing the work approved in the permit.



Your project **may** require a Coon Creek Watershed District (CCWD) Permit. If a CCWD Permit is required, the City of Coon Rapids Exterior Site Work Permit will not be issued until a CCWD Permit is approved. Please check with CCWD at <https://www.cooncreekwd.org/permitapps>